



BOOKING FORM

This form can be posted to us at:
Enter the Treehouse,
4 Newbon Close,
Loughborough,
Leicestershire,
LE11 4WJ

Package chosen:

One HD camera - £850:

Two HD cameras - £1000:

Optional Extras (state YES next to extras required):

1. Bride/Groom preparation £50:

2. Video dedications with guests £50:

Number of DVDs required at £12 each (1st is included):

Number of Highlights DVDs required at £4 each:

Number of Blu-ray discs required at £20 each:

(You will need a Blu-ray player or Play Station 3 to play a Blu-ray disc and also an HD ready TV to display it in 1080i.)

£100 Deposit paid required to book your date
we accept; cheque, cash, paypal or bank transfer
please ask for our paypal or bank details

The total is to be paid on the day of your wedding.

Date of Wedding:

Bride's name:

Groom's name:

Address of Bride/ Groom:

Phone number of Bride/ Groom:

Email address:

Time of Wedding:

Address of Wedding:

Is filming allowed inside Church/ Wedding venue?

Does your wedding follow another at this venue?

If so, at what time does that end?

Time of Reception:

Address of Reception:

Phone number of Reception:

Bride/Grooms address for preparation filming (if applicable)

Will there be anything for the videographers to eat on the day?:

**If you have any specific requests in music please fill out the list below:
Please send these tracks on a CD 7 days before the wedding.**

	Track Name/ Artist:	
1		
2		
3		
4		
5		

In order for us to film your wedding we need a Wedding Video Recording License (WVRL). This can be purchased from www.wvrl.co.uk If you visit www.wvrl.co.uk and answer the questions you can purchase the correct license. You will receive an email with a certificate. If this can be forwarded to us we can then present it at venues we will be filming in. Here is some information from the WVRL website:

What is it?

The **Wedding Video-Recording Licence** is a simple and convenient way to ensure you have complied with copyright law. It provides permission, on behalf of the copyright owners, for all the music you are likely to use in creating the video of your wedding day.

Why do I need it?

Whenever music is performed or recorded, copyright is involved. The law requires that permission be obtained in advance from the copyright owners and the appropriate fees paid. Weddings and receptions are no exception. When they are filmed or video-recorded, any music used during the event or overdubbed afterwards, whether **live** or from a **commercial sound recording**, is protected by copyright.

What does the licence cover?

If you are planning to video your wedding service, your reception and perhaps an evening disco, then you need to think about copyright issues. For example, will the person making the video be recording the following?:

- The hymns and worship songs sung during the service.
- Any music or songs performed live while you are signing the register.
- Any music from a commercial CD, DVD or tape whilst filming (or over-dubbed afterwards).
- The performance of a live band at the reception.
- Any music played at a disco.

It is possible that some of the music sung during the ceremony itself will be in the public domain e.g. traditional hymns. But everything will need to be checked. And that's where we come in! We are a one-stop provider of licences and information on all copyright issues.

If you have any specific requests please list them below and continue on a separate sheet of paper if required.

Terms and Conditions:

Editing: Production time of your completed DVD's will be normally 4 weeks but during busy periods could be up to 6 weeks.

Copyright: The copyright of all DVD's produced is retained by 'Enter the Treehouse' and it is an offence to make copies of them. We have the right to use any video footage for demonstration purpose including Wedding Shows.

Permission: It is the responsibility of the customer to obtain the necessary permission and to pay any fees to film in Church or any other venue.

Payment:

A deposit of £100 is to be returned with this form.

The full amount is to be paid on the wedding day itself. we accept cheque, cash, paypal or bank transfer please ask for our paypal or bank details

Whilst Enter the Treehouse take great care and maintenance of our equipment we will not be held responsible for loss of coverage due to equipment failure and our liabilities are strictly limited to a refund of all monies paid by the client(s) only.

I have read and fully understand the terms and conditions set out here and wish to Book my Wedding Video with Enter the Treehouse.

SIGNATURE OR NAME OF PERSON BOOKING:

DATE:
